



SAMPLE CONTRACT

Policies - Rehearsal Dinner/Wedding Reception

**We require a minimum food and beverage expenditure of \$1,000.00 (not including tax and gratuity) for the use of the house.*

1. Menu must be set five (5) working days prior to the event. Beverages and food will be prepared for the number of guests indicated at this time.
2. The guaranteed number of guests must be specified five (5) working days prior to the event.
3. A non-refundable deposit of \$100.00 is required to confirm reservation of the King William Garden House. The deposit will, however, be subtracted from the final cost upon completion of event.
4. Twenty-five percent (25%) of the food cost is due on/or before 48 hours prior to the function.
5. There is a usage fee of \$200.00 up to a three (3) hour period, \$100 additional for rehearsal dinners, wedding receptions or other events. Use of the King William Garden House after the specified time of conclusion, will be billed on fifteen (15) minute increments based on \$25.00 per 15 minute segments (1-15 minutes, etc). A fifteen minute grace period is allowed.
6. Sales tax and seventeen percent (17%) gratuity will be added to the final statement.
7. A linen and chair rental will be applied (table cloths @ \$14.95 each, buffet/bar drop @ \$21.27 each, chairs @ \$2.87 each).
8. Alcoholic beverages will be charged on a per item basis.
9. A \$25.00 fee will apply for each cash bar requested.
10. Outside beverages or food are not allowed on the premises. Exceptions: Celebratory cakes. However, prior approval of management is required and a \$.50 per person cake fee will apply. Take-out food /beverages are not permitted.
11. Smoking is not allowed in the "House" or on the porch.
12. Attaching decorations to the wall or ceilings is not permitted. Cascarones, piñatas, or any decorations consisting of glitter or confetti style is not permitted. Management can assist you regarding decorating issues.
13. Host(s) is responsible for ensuring care of the House during use.
14. Remaining balance is due at close of event.



The Host releases KWGH from any claims which might occur from the consumption of any food prepared for the event, originally intended and scheduled to be consumed at the designated time for the event, where the food is removed to be consumed off premises at a later time. These claims and liabilities will include, but are not limited to, any health hazards resulting from improper or inappropriate handling, storage, preparation and display of any removed food items.

In no case will KWGH be responsible for any theft, loss or damage to any property including, but not limited to personal property, centerpieces, china, flatware, glassware, linens, tables, chairs, serving platters/utensils and audio/video equipment, which is brought onto KWGH's premises by Host.

KWGH SHALL NOT BEAR ANY RESPONSIBILITY FOR ANY DAMAGE, LOSS, COST, EXPENSE OR LIABILITY RESULTING FROM HOST'S USE OF KWGH, EVEN THOUGH CAUSED IN WHOLE OR IN PART BY A PRE-EXISTING DEFECT, THE NEGLIGENCE (WHETHER SOLE, JOINT, OR CONCURRENT), GROSS NEGLIGENCE, STRICT LIABILITY OR OTHER LEGAL FAULT OF KWGH.

HOST SHALL DEFEND AND INDEMNIFY KWGH, ITS OWNERS, EMPLOYEES, AGENTS AND REPRESENTATIVES FROM ANY AND ALL DAMAGES, LOSSES, COSTS, EXPENSES (INCLUDING COURT COSTS AND ATTORNEY'S FEES), AND LIABILITIES INCIDENT TO ANY CLAIMS, DEMANDS OR CAUSES OF ACTION BROUGHT BY OR ON BEHALF OF ANY PERSON OR ENTITY WHICH CLAIMS, DEMANDS OR ASSERTS ONE OR MORE CAUSES OF ACTION ARISING FROM HOST'S USE OF KWGH, EVEN THOUGH CAUSED IN WHOLE OR IN PART BY A PRE-EXISTING DEFECT, THE NEGLIGENCE (WHETHER SOLE, JOINT, OR CONCURRENT), GROSS NEGLIGENCE, STRICT LIABILITY OR OTHER LEGAL FAULT OF KWGH.

***The King William Garden House is a perfectly restored
19th century house, located in the heart of the
King William Historic District.***

We look forward to creating a truly memorable experience for you and your guests.

KING WILLIAM GARDEN HOUSE ✨ *Featuring the Cuisine of El Mirador Restaurant*
732 SOUTH ST. MARY'S STREET ✨ SAN ANTONIO TEXAS 78205
TEL (210) 270-0455 ✨ FAX (210) 270-9917 ✨ EVENTS@KWGARDENHOUSE.COM